

2026-2027 VERIFICATION WORKSHEET INDEPENDENT STUDENT

C. TAX AND INCOME INFORMATION – CHECK THE BOX(ES) THAT MAY APPLY

STUDENT	SPOUSE	FOLLOW INSTRUCTIONS FOR EACH SECTION
Filed Single, or Jointly	Filed Single, or Jointly	Used FA-DDX & successfully transferred directly from the IRS your 2024 federal tax data into the FAFSA. In most cases, no further documentation is needed. If additional information is needed, a financial aid counselor will contact you.
Filed Single, or Jointly	Filed Single, or Jointly	Used FA-DDX & was unsuccessful in transferring filed 2024 federal tax data into the FAFSA. Go to section E
Filed Separate	Filed Separate	Student & spouse filed separate 2024 federal tax returns. <i>The FA-DDX cannot be used.</i> Go to section E
		Granted a filing extension by the IRS. Go to section F
		Victims of IRS Tax-Related Identity Theft. Go to section G
		Amended tax return filed after FAFSA was submitted. Go to section H
		Filed a non-IRS income tax return. Go to section I
Zero income	Zero income	I was not employed and had no income earned from work in 2024
Non-Tax Filer	Non-Tax Filer	Did not, will not, or was not required to file a 2024 IRS income tax return. Non-Tax Filers - Please provide the required information below:

1. Verification of Non-filing is required for individuals who would file a tax return with a tax authority **other than the IRS** if they were to file on or after Oct 1, 2025. <https://www.irs.gov/pub/irs-pdf/f4506t.pdf>
2. Provide sources of earnings, other income, & resources for the tax year in the section provided below.
3. Provide copies of W-2(s) for each source of employment income.
4. No W-2(s) available – Request a **wage and tax statement** for each individual and source of earned income. IRS link: <https://www.irs.gov/forms-pubs/about-form-4506-t>

NON-TAX FILER INCOME SOURCE	2024 INCOME EARNED	W-2 Provided
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

D. Certification - Signing certifies that all the information reported is complete and accurate to the best of your knowledge. **WARNING:** If you purposely give false or misleading information, you may be fined, incarcerated, or both. **Manually sign with a ballpoint pen** - Forms with typed signatures cannot be accepted. Complete this form and return pages 1 & 2 to the financial aid office. Documents can be scanned and returned via e-mail (recommended), mailed, or hand delivered to the financial aid office.

TIME SENSITIVE: Need-based aid will not be paid to your account until verification is completed. If corrections are necessary, FSC will update your FAFSA and send you a revised award notification indicating any changes in eligibility. It is highly encouraged that verification be completed well in advance of your fee payment due dates. Failure to do so will result in the delay or loss of need-based funding.

Student Printed Name

Student ID#

Student Signature

Date

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INDEPENDENT STUDENT

Section E TAX FILERS

A 2024 IRS Tax Return Transcript may be obtained through:

- **Get IRS Transcript Online** – www.irs.gov
 1. Click - Get Your Tax Record & then Click – Get Transcript Online.
 2. Request the “Return Transcript” and **NOT** the “Account Transcript.”

Note - Get Transcript Online tool requires the following:

 - A. Access to a valid email address
 - B. A text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user’s name, and
 - C. Specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan).
 - D. The transcript will display online upon successful completion of the IRS’s two-step authentication.
- **Get IRS Transcript by Mail** – www.irs.gov – Transcript receipt within 10 business days.
 1. Click - Get Your Tax Record & then Click - Get Transcript by mail.
 2. Request the “Return Transcript” and **NOT** the “Account Transcript.”
- **Unable to get a Transcript** - If unable to get a copy of your transcript, you may submit a signed (wet signature) 2024 IRS tax return with applicable schedules (1, & 3).

Section F FILING EXTENSION

Individuals granted an extension for 2024 beyond the automatic six-month extension, must provide:

1. A signed statement listing the sources of any 2024 income and the amount of income from each source;
2. A copy of the IRS's approval of an extension beyond the automatic six-month extension for tax year 2024;
3. A copy of IRS Form W-2 for each source of employment income received or an equivalent document for tax year 2024; and
4. If self-employed, a signed statement certifying the amount of the individual’s Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2024.

Section VICTIMS OF IRS TAX-RELATED IDENTITY THEFT

Victims of IRS tax-related identity theft must provide the following:

1. A Tax Return Database View (TRDBV) transcript obtained from the IRS;
2. If unable to obtain a TRDBV, an equivalent document provided by the IRS or a copy of the signed 2024 income tax return and applicable schedules the individual filed with the IRS; **and**
3. A statement signed and dated by the tax filer indicating that he or she was a victim of IRS tax- related identity theft and that the IRS is aware of the tax-related identity theft.

Section AMENDED TAX RETURN

Individuals who filed an amended 2024 IRS income tax return must provide:

1. Signed copy of the 2024 IRS Form 1040X, “Amended U.S. Individual Income Tax Return,” that was filed with the IRS or documentation from the IRS that includes the change(s) made by the IRS, in addition to one of the following:
 - a. Updated income and tax information from the IRS on an ISIR record with all tax information from the original tax return;
 - b. A 2024 IRS Tax Return Transcript that will only include information from the original tax return and does not have to be signed, or any other IRS tax transcript(s) that includes all the income and tax information required to be verified; or
 - c. A signed copy of 2024 IRS Form 1040 and the applicable schedules 1, & 3 that were filed with the IRS.

Section I FILED A NON IRS INCOME TAX RETURN

A tax filer who filed an income tax return with a tax authority other than the IRS may provide a signed copy of his or her income tax return that was filed with the relevant tax authority. However, if we question the accuracy of the information on the signed copy of the income tax return, the tax filer must provide us with a copy of the tax account information issued by the relevant tax authority before verification can be completed.